



Notice of the Hybrid Parish Council Meeting  
On Wednesday 13<sup>th</sup> September 2023 at 7pm

**And you are Hereby Summoned to Attend**

If you wish to attend by ZOOM please contact the clerk for the link

### AGENDA

1. Apologies
2. Declarations of interest for items on the agenda and dispensation requests
3. Minutes – to approve and sign the minutes of 12<sup>th</sup> July 2023 and the Extraordinary Planning Meeting of 2<sup>nd</sup> August 2023
4. Co-option of new Parish Councillor
5. Public Question time from residents of Birdham in accordance with Standing Orders 1d – 1l
6. To receive reports from CDC members for Birdham
7. Planning matters including appeals, applications and CDC delegated decisions
  - i. Notifications of new Planning Enforcement Notices
  - ii. Updates on Planning Enforcements
  - iii. Notifications of Planning Appeals
  - iv. Planning applications to be decided

Planning Application number	Address	Details	Comment deadline
BI/23/01788/TPA	Moorings, Westlands Estate, Birdham, Chichester, West Sussex, PO20 7HJ	Fell 1 no. Monterey Pine tree (quoted as T1) within Group, G1 subject to BI/14/00188/TPO	13th September 23
BI/23/01785/FUL - Minor Dev	The White Cottage, Sidlesham Lane, Birdham, Chichester, West Sussex, PO20 7QL	Demolition of existing dwelling, garage and outbuildings. Construction of 1 no. new dwelling, garage, annex and associated works.	28th September

- v. Delegated decisions to be noted:

<b>Planning Application number</b>	<b>Address</b>	<b>Details</b>	<b>Decision</b>
BI/23/01406/FUL	Orchard House Lock Lane Birdham Chicheste	Replacement dwelling, pool house and shed outbuildings and associated works -	PERMIT
BI/23/01051/FUL - Minor Dev - Dwellings	Court Barn, Court Barn Road	Replacement dwelling, outbuilding and associated works	PERMIT
BI/23/00034/DOM	Sixpenny Cottage Crooked Lane	Proposed single storey outbuilding comprising of garden store/workshop, studio/garden room and gym	PERMIT DESPITE PC OBJECTION

- 8. To approve urgent fencing quote for Recreation Ground**
- 9. To approve reparation of bus shelter roof**
- 10. Letter of resignation of Internal auditor. Appointment of new auditor**
- 11. Update on Scout/Village Hall Lease to allow for implementation of project**
- 12. To receive a report from WSCC member for Birdham**
- 13. Electors' Meeting**
- 14. Clerk's report**
  - i. Clerk's Correspondence**
  - ii. To approve the payments for consideration**
  - iii. Bank reconciliation**
- 15. Councillor reports**
  - i. Play area and Playing field – play inspection report**
  - ii. Village green and pond**
  - iii. Communication working group**
  - iv. Community Resilience**
- 16. Reports of meetings attended by Councillors**
- 17. Items for inclusion on the next agenda**
- 18. Date and arrangements of next meeting**

## RECORDING AND FILMING OF MEETINGS

- ✚ Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. The European Union (EU) has formally recognised the UK's data protection standards (June 28th 2021) which means that personal data can continue to flow between Europe and the UK.
- ✚ Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors
- ✚ Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded
- ✚ Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present
- ✚ The Council asks those who are recording proceedings, not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.
- ✚ These requirements will be deemed to have been accepted whether the public has read them or not.

*Signed: IXWhitaker*

*6th September 2023*