



**Notice of the Hybrid Parish Council Meeting  
On Wednesday 20<sup>th</sup> October 2021 at 7pm**

And you are Hereby Summoned to Attend

**This is a HYBRID meeting. You may attend in person at the Village Hall OR if you prefer to attend by Zoom please contact the Clerk for the link.**

THE PUBLIC & PRESS ARE WELCOME & ENCOURAGED TO ATTEND

AGENDA

1. Apologies
2. Declarations of interest for items on the agenda and dispensation requests
3. Minutes – to approve and sign the minutes of 15<sup>th</sup> September 2021
4. Public Question time from residents of Birdham in accordance with Standing Orders 1d – 1l
5. To receive a report from WSCC member for Birdham
6. To receive reports from CDC members for Birdham
7. Planning matters including appeals, applications and CDC delegated decisions
  - i. Notifications of new Planning Enforcement Notices
  - ii. Updates on Planning Enforcements
  - iii. Notifications of Planning Appeals
  - iv. Planning applications to be decided. Consider and resolve the council's response to planning applications listed below plus any other planning applications advised by Chichester District Council and available on its website between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting may be subject to review at a later stage).

Planning Application number	Address	Details	Comment deadline
BI/21/02693/FUL	Harbour House , 22 Greenacres, Birdham, PO20 7HL	Demolition of existing dwelling and construction of a new dwelling, detached garage with annexe accommodation, swimming pool, boat house and workshop - Variation of Condition 1 of planning application BI/20/00223/FUL to formerly regularise minor amendments made to scheme during construction.	extn asked for until 21st Oct granted
BI/21/02063/DOM	Westways , Crooked Lane, Birdham, PO20 7HB	Loft conversion, single dormer front and rear	27th October 21
BI/21/02780	Bay Tree House Westlands Estate Birdham PO20 7HJ	Conversion of garage to habitable space with single story side extension. Replacing existing windows. Replacement of tile with weatherboarding at first floor. Erection of 1 no. detached garage/storage building. Replacement of drive surfaces. New front boundary wall and gates.	1st Nov

21/02818/FUL	Land North Of Cowdry Nursery Sidlesham Lane Birdham PO20 7QW	Change of use of land to a campsite with erection of 1 no. shepherd hut	
BI/21/02858/FUL	Court Barn Court Barn Road	Replacement dwelling, outbuilding and associated works	8 <sup>th</sup> Nov 2021
BI/21/02768/PNO	Hillands Farm Batchmere Road Birdham PO20 7LJ	erection of one agricultural barn	<b>NO COMMENTS SUBMITTED</b>

**v. Delegated decisions to be noted:**

Planning Application number	Address	Details	Decision
BI/21/00148/LBC	The Hundred House Hundredsteddle Lane	repairs to roof above back door	REFUSED
BI/21/01696/DOM	Ffollets thatch sidlesham lane	single storey side extension	PERMIT
BI/21/02768/PNO	Hillands Farm Batchmere Road Birdham PO20 7LJ	erection of one agricultural barn	REFUSED

**8. Birdham Neighbourhood Plan Review Report**

**9. Planting programme for new trees in December 2021**

**10. To discuss Draft Precept request (budget) for 2022 - 23**

**11. Clerk's report**

- i. New Homes Bonus – to agree Conditions of Grant
- ii. To approve the payments for consideration
- iii. Expenditure to date and Bank reconciliation

**12. Councillor reports**

- i. **Play area and Playing field – to appoint project leader for new swing installation/to progress installation of football goal posts** Cllr Churchill
- ii. **Village green and pond** Cllr Firmston
- iii. **Communication working group** Cllr Firmston
- iv. **Community Resilience** Cllr Firmston
- v. **Manhood Peninsula Action Group** Cllr Glover

**13. Reports of meetings attended by Councillors**

**14. Items for inclusion on the next agenda**

**15. Date and arrangements of next meeting**

Signed: *IXWhitaker*

*13<sup>th</sup> October 2021*

## RECORDING AND FILMING OF MEETINGS

- ✦ Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. Under exceptional circumstances a meeting will be recorded but the recording destroyed once the minutes of the meeting have been formally adopted. The European Union (EU) has formally recognised the UK's data protection standards (June 28th 2021) which means that personal data can continue to flow between Europe and the UK.
- ✦ Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors
- ✦ Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded
- ✦ Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present
- ✦ The Council asks those who are recording proceedings, not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.
- ✦ These requirements will be deemed to have been accepted whether the public has read them or not.