



**Notice of the Remote Parish Council Meeting  
On Monday 15<sup>th</sup> February 2021 at 7pm**

And you are Hereby Summoned to Attend

**CORONAVIRUS: DUE TO THE ONGOING SOCIAL DISTANCING MEASURES  
THE MEETING WILL BE HELD REMOTELY.**

**To join the meeting please contact the Clerk for the link and password**

THE PUBLIC & PRESS ARE WELCOME & ENCOURAGED TO ATTEND

AGENDA

1. Apologies
2. Declarations of interest for items on the agenda and dispensation requests
3. Minutes – to approve and sign the minutes of January 18th 2021
4. Public Question time from residents of Birdham in accordance with Standing Orders 1d – 11
5. To receive a report from WSCC member for Birdham
6. To receive reports from CDC members for Birdham
7. Planning matters including appeals, applications and CDC delegated decisions
  - i. Notifications of new Planning Enforcement Notices
  - ii. Updates on Planning Enforcements
  - iii. Notifications of Planning Appeals
  - iv. Planning applications to be decided

Planning Application number	Address	Details	Comment deadline
BI/21/00129/DOM	Springfield 9 Burlow Close	rear garden verandah	24 <sup>th</sup> Feb
BI/21/00071/DOM	Kinderhook, Court Barn Rd PO20 7BQ	Erection of single storey extension to side and rear and new front porch.	18th feb
BI/21/00149/DOM	7 Florence Close Birdham Chichester	2 storey side extension	18th feb

**v. Delegated decisions to be noted:**

Planning Application number	Address	Details	Decision
BI/20/02946/PNO	Land North Of Cowdry Nursery Sidlesham Lane Birdham PO20 7QW	Removal of current roof on agricultural storage and replace with steel pitched roof.	Parish Council objected Decision: Planning permission required
BI/20/02772/DOM	74 Crooked Lane	removal of metal shed and erection of workshop	PERMIT

BI/20/03248/DOM	Merrieweather 18 Greenacres Birdham PO20 7HL	3 no. two storey extensions and 1 no. single storey extension to the east elevation, erection of 1 no. shed and associated works - Variation of condition 5 from planning permission 3 BI/20/01237/DOM	Parish Council objected Decision: PERMIT
BI/20/02775/DOM	Cowdray Barn Birdham Road	Replacement external pool and single storey pool house	PERMIT
BI/20/02476/ELD -	Inchgower , Birdham Road, Birdham, PO20 7HS	rebuild front façade with alterations to fenestration	PERMIT

### 8. Birdham Neighbourhood Plan Review – update

### 9. Recreation Ground Drainage – update

### 10. Parish Footpaths identified/to be identified as important to keep

### 11. Clerk's report

- i. CDALC – The following motion needs to be resolved so that the Parish Council representative has clear instruction on how to vote at the CDALC EGM/AGM if it is called: **Motion:** to deselect the current chair and vice chair and elect a new chair and vice chair who will in turn be the new Board Members of WSALC.
- ii. WSALC – The following motions need to be resolved so that the Parish Council representatives have clear instruction on how to vote at the WSALC AGM.
  - a) **Motion 1:** That Birdham will withdraw its membership from WSALC in the event that it decides to leave SSALC
  - b) **Motion 2:** That Birdham PC votes **AGAINST** WSALC AGM Agenda item 8ii: the nomination of Cllr Oliver, Cllr Beal and Cllr Richardson as voting representatives at the Annual General Meeting of NALC
  - c) **Motion 3:** that Birdham Parish Council votes **FOR** the WSALC AGM  
**Agenda item 9.1 Special Resolutions:**
    - I. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution not to purchase governance services from the Hampshire Association of Local Councils
    - II. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to work with the East Sussex Association of Local Councils to re-establish a Sussex Association and to receive joint governance arrangements through a single service
    - III. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to appoint a new Chair and Vice Chair of WSALC  
**and FOR Agenda item 9.2 Ordinary Resolutions:**
    - IV. That the Chairman and Vice Chairman of WSALC resign with immediate effect
    - V. That the remaining Directors of WSALC confirm that they will operate to meet the company objectives set out in the Memorandum and Articles of Association
    - VI. That the remaining Directors of WSALC confirm that they will establish and open and transparent dialogue with Parish Councils in West Sussex to effectively understand and meet their needs
    - VII. That the remaining Directors of WSALC work constructively with SSALC on its current value for money exercise and establish a clear and constructive framework for moving forward

- iii.** WSALC EGM – in the event of an Extraordinary General Meeting of WSALC being called the following motions need to be resolved so that the Parish Council representatives have clear instructions on how to vote.

**Motion:** The Town and Parish Councils of West Sussex consider they have not been properly consulted about the West Sussex Association of Local Council's (WSALC) proposals to move away from the current model of services provision through the Sussex and Surrey Association of Local Councils (SSALC) to purchasing support from the Hampshire Association of Local Council (HALC). This process appears to have been deliberately withheld from member councils and has led to the other 2 County Association in SSALC having to make their own arrangements for their members. This has resulted in decisions being made in haste, with no clear demonstration of value for money, nor member support. Given the potential for many local councils to leave the Associations, this is causing considerable harm to the sector locally. In view of the lack of trust in the process, this meeting therefore instructs the Board:

1. To cease negotiations with HALC with immediate effect
2. To enter into urgent discussions with the East Sussex Association of Local Councils and the Chief Executive of SSALC to ascertain whether a one-year agreement can be reached to operate a pan-Sussex Association comprising the two County Associations and through this provide time for Member Councils to consider the best way forward to achieve value for money from April 2022 and should this be agreed to enter into such an arrangement
3. Request all District Associations to meet urgently to discuss this matter and their representation on the Board and to instruct those representatives as to how they wish them to progress the matter
4. Reconvene a further General Meeting within 4 weeks if working with East Sussex is not achievable, to consider the options available to Members and to agree a way forward.

- iv.** **Motion:** to move the Birdham Parish Council Annual Meeting to Tuesday 4<sup>th</sup> May 2021 in order to comply with the Coronovirus Act and hold the meeting by online platform

- v.** Parish Council Properties and Leases  
**vi.** Parish Council Representative for GLAM – Mr David Thomson  
**vii.** Correspondence  
**viii.** To approve the payments for consideration  
**ix.** Expenditure to date and Bank reconciliation

## **12. Councillor reports**

- |      |                                |                |
|------|--------------------------------|----------------|
| i.   | Play area and Playing field    | Cllr Churchill |
| ii.  | Village green and pond         | Cllr Firmston  |
| iii. | Communication working group    | Cllr Firmston  |
| iv.  | Community Resilience           | Cllr Firmston  |
| v.   | Manhood Peninsula Action Group | Cllr Glover    |

## **13. Reports meetings attended by Councillors and council representatives**

## **14. Items for inclusion on the next agenda**

## **15. Date of next meeting**

*Signed: IXWhitaker*

*9<sup>th</sup> February 2021*

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- ✚ Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. Under exceptional circumstances a meeting will be recorded but the recording destroyed once the minutes of the meeting have been formally adopted. The data is stored within the European Union as per the GDPR regulation to which UK agreed for post Brexit.
- ✚ Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors.
- ✚ Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded
- ✚ Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present
- ✚ The Council asks those recording proceedings not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.
- ✚ These requirements will be deemed to have been accepted whether the public has read them or not.