**Birdham Parish Council**

**Minutes of the Meeting of the Parish Council**

 **held on Monday 15th July 2019**

**at 7pm in Birdham Village Hall**

**Present**: Cllrs Firmston (Chairman), Pocock, Glover, Cllr Churchill, Campbell, Richardson.

**Apologies**: Hamilton (Vice Chairman), Cllr Pocock (duty) and Cllr Bush, Cllr S Taylor and Cllr Barrett (CDC).

**In attendance**: The Clerk and Cllr Montyn (WSCC). There were two residents in attendance.

* 1. **Declaration of Interests:**

There were none.

**28-19 Approve and sign the minutes of the 17th June 2019:**

**It was resolved** to adopt the minutes of the 17th June 2019 as a true and accurate record of the meeting.

**29-19 Public Question time from residents of Birdham in accordance with Standing Orders 1d -1l:**

There were none.

**30-19 Planning matters including appeals, applications and CDC delegated decisions:**

1. **Planning Applications to be decided.**

BI/19/01491/TPA - Rowan Nursery Bell Lane Birdham Chichester

Remove lower branch on east side of main stem at 6m (above ground level) on 1 no. Monterey Pine tree (quoted as 15), remove lower branch on north-east side of main stem at 7m (above ground level) on 1 no. Monterey Pine tree (quoted as 16), remove lower branch on north-east side of main stem at 10m (above ground level) on 1 no. Monterey Pine tree (quoted as 17), remove dead branch on north-east side of main stem at 8m (above ground level) on 1 no. Monterey Pine tree (quoted as 18), shorten lowest branch on east side by approx. 2.5m on 1 no. Monterey Pine tree (quoted as 19), shorten branches on north-east side by approx. 2.5m on 1 no. Monterey Pine tree (quoted as 20), crown lift by up to 3m (above ground level over garden) on 1 no. Goat Willow tree (quoted as 21), 1 no. Monterey Pine tree (quoted as 30) and 1 no. English Oak tree (quoted as 40) and remove lower branch on north-east side of main stem at 8m (above ground level) and deadwood on 1 no. Monterey Pine tree (quoted as 22 - D). All 10 no. trees within Groups G1 (quoted as 15-22) and G2 (quoted as 30 and 40) subject to BI/83/00023/TPO.

Birdham Parish Council is content to **support** the decision of the CDC Tree Officer.

BI/19/01408/FUL - Harbour House 22 Greenacres Birdham

Demolition of existing dwelling and construction of a new dwelling, detached garage with annex accommodation, swimming pool, boat house and workshop.

The Parish Council **OBJECTS** to this application. The mass of the development including the amount of, what appears to be reflective glass will have a detrimental impact to the Harbour and the AONB and is likely to impact on the flight path of birds and bats. In addition the light pollution from the development, unless properly managed, will be in conflict with the Harbour Conservancy Guidelines.

Should CDC be minded to grant permission the Parish Council would request stringent conditions be applied to prevent light pollution and the retention of annexes as ancillary to the main house

with the prevention of the ancillary accommodation being disposed of as a separate dwelling.

BI/19/01429/FUL - Castle Marinas Boat Compound Birdham Pool The Causeway Birdham

Replacement of 3. no workshops and 1 no. wood store with 4. no workshops.

The Parish Council raises **NO OBJECTION** to this application.

BI/19/01672/DOM - Oak Cottage, Martins Lane, Birdham

Proposed 2 no. dormers on front and rear elevation and 1 no. Juliet balcony on side elevation and associated alterations.

The Parish Council raises **NO OBJECTION** to this application.

BI/19/01616/TPA - Tree Apps (TCA's and TPA's) - Chichester Marina, Birdham,

Crown reduce by 2m on 1 no. Oak tree (T1). Fell 1 no. Sycamore (T3), 1 no. Cherry tree (T6) and 1 no. Poplar tree (T7). Crown reduce by 3m on 1 no. Oak tree (T8). Reduce height, crown reduce and crown lift to 3m on 1 no. Willow tree (T9). Reduce lower crown branches growing towards Pandora and Sundnace by 2m on 1 no. Oak tree (T10). Crown reduce and reduce height by 3m on 1 no. Oak tree (T11), subject to BI/98/00035/TPO.

Birdham Parish Council is content to **support** the decision of the CDC Tree Officer.

**It was resolved** to authorise the Clerk to notify the Councils decisions to CDC Planning.

#### Delegated Decisions to be noted.

BI/19/01137/DOM - Fir Trees Shipton Green Lane West Itchenor

Restoration of ground floor staircase. **WITHDRAWN**

BI/19/01127/FUL - Bulrush Barn Birdham Road Birdham

Change of use from agricultural to domestic, restoration and reconstruction of fire damaged barns to provide garden studio, workshop and 2 bay open fronted garage ancillary to Bulrush Barn. **PERMIT.**

# BI/19/01287/DOM Mrs S Bevis Hundred Steddles House Hundredsteddle Lane Birdham

# Addition of 2no. dormers to South-West elevation of annexe. Change to permitted planning application 19/00219/DOM. WITHDRAWN

# BI/19/01311/TPA Mr M Oliver Moorings Westlands Estate Birdham

# Crown thin by 10% on 3 no. Pine trees within Group, G1 subject to BI/14/00188/TPO. PERMIT

# BI/19/01386/FUL Karen Bornhoft Rozelle 5 St James Close Birdham

# Demolition of existing house and garage. Proposed 1 no. replacement dwelling. WITHDRAWN

**31-19 Clerks’ Report:**

1. **WSCC** – There was nothing to report.
2. **CDC** – The Clerk reminded Councillors that he had received an invitation from CDC for up to two Councillors to attend the All Parishes meeting at the Grange in Midhurst today, the 15th July. Cllr Pocock volunteered to be the Councils representative hence his absence from this meeting.
3. **Reports from Members of WSCC/CDC –** Cllr Montyn for WSCC speaking about the Budget said there was no indication of the Governments Spending Review or the Fair Funding Review and nothing concerning the delivery of Business Rates, Adult care arrangements had still not been agreed thus no proper budgeting could be fully implemented. Eighteen options of spending had been identified that could achieve savings of £29m against a budget of £525m. One of those options was the possibility of mobile waste collections could be ceased possibly from Selsey. Officers will in due course approach parishes to see if they would be prepared to fund the current costs which are in the region of £27k, this would of course be shared. In addition the Library in the Witterings is likely to come under close scrutiny.

When asked Cllr Montyn, said that Adult Social Care is about 28% of the overall budget with Social Care at about 17%. Both are demand led and are statutory.

All budgets will be worked on during the summer. In addition the law requires that the County has one major library WSCC currently have three.

In the absence of all CDC Councillors at the All Parishes Meeting in Midhurst the Chairman read out the report submitted by Cllr Barrett. (Cllr Barretts report may be found in full at annex a. to these minutes.) The Chairman went on to comment that the Council are still searching for a representative to serve on the Patients Participants Group.

**32-19 Finance and Corporate:**

1. **To receive and approve the financial report.**

The Clerk tabled the financial report up to and including the 12th July 2019 shown at Annex b. The current balances are as follows;

|  |  |
| --- | --- |
| Balances held at Bank as at 1st April 2019 | £ 98111.43 |
| Designated Funds | £ 21063.13 |
| Ring Fenced Funds | £ 106929.26 |
| Available Funds | £ 22474.47 |
| Creditors |  £ 10325.47 |
|  |  |

The Clerk presented the financial statement to Councillors and asked if there were any questions he would be pleased to answer. As there were no questions it was **resolved to adopt** the financial statement.

1. **To receive a report by the Chairman concerning the Pinch Point in Church Lane**.

The Chairman reported that he had a number of meetings with Mike Dare of WSCC Highways concerning the ‘pinch point’ and had been successful in reaching agreement for a number of actions to be taken. A number of signs are to be replaced, some are to be cleaned and painted road signs/instruction are to be repainted including the edge markings. There will also be new pedestrian signs installed.

1. **To receive an update on NHB applications.**

A number of items were suggested which could be ideal for a grant application under the NHB scheme. After a short debate it was decided that of those suggested the following should be the subjects of grant applications;- Gates at Triangle Copse, Mobile Goal Posts and various items of playground equipment to update the infant play park.

Other suggestions which came forward are as follows;- Bus shelters, Fitness areas, a MUGA (Multi use games area). These were considered to be better catered for with applications for Sect106 or CIL funding.

In addition the Clerk was asked to contact the Scouts to see what could be done to help them.

**33-19 Correspondence – Not previously circulated: -**

**34-19** **Reports**:

1. **Play Area and Playing Field**. – Nothing to report
2. **Village Green and Pond and Condition of Village Ditch/Drain Network.** – There was nothing to report at this point.
3. **Communication Working Group.** – It was hoped that an Autumn Newsletter could be produced in which it was hoped that Liane Clements of the MWHG might produce an article on the work carried out at the Triangle Copse, The Pond and the Kingfisher Pond.
4. **Community Resilience. –** Nothing to report.
5. **MPAG.**- There was to be a meeting in the Sandal Room on the 23rd July with Cllr Glover and Campbell in attendance representing Birdham.
6. **Other –** There was nothing to report.

**35-19 Reports of meetings attended by Councillors; -**

Cllr Richardson reported that he attended a Village Hall Trustees Meeting at which it was reported that the accounts had been audited and more people were becoming involved.

 Cllr Churchill reported that he had attended a meeting of the STP (Sustainability and Transformation Partnership.). These cover all of England, where local NHS organisations and councils draw up shared proposals to improve health and care in the areas they serve. There are currently three in our area who are to merge and more emphasise will be placed upon local parishes.

**36-19 Items for inclusion on the next agenda:**

Compulsory Purchase Order.

**37-19 Date of Next Meeting:**

**The next meeting of the Parish Council will be held on the**

**16th September 2019 at 7pm in Birdham Village Hall**

There being no further business to discuss the meeting was declared closed at 8.35pm

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

**Annex a.**

**Notes for July 2019 Parish Meetings**

**Members Bulletin**

You have received the Bulletin for July and if you have any points to raise please email me.

**Cabinet 9 July 2019**

The Cabinet made a declaration of a climate emergency:

Chichester District Council declares a Climate Emergency and requests the Environmental Panel to advise Cabinet and Council on how to move to a carbon neutral environment’

**Chichester Harbour Conservancy**

Conservancy Members attended a presentation on the Impact of Climate change. The data presented was scientifically collect and had a high degree of integrity. The key message was that due to an average rise in the global temperature of 2 degC the sea level will rise by 1 metre within 80 years bringing a large area of the Manhood Peninsula into Flood Zone 2/3.

**Patients Participation Group**

I would like to thank the Parish for nominating a representative. West Wittering, West Itchenor and East Wittering will also join the group. Regarding Earnley, this will be discussed at their next Parish meeting.

**Open Enforcement Notices**

You are in receipt of the current open Enforcement Notices within your Parishes. I would suggest that you contact the CDC Enforcement Team for an update on the situation and a closure plan.

**Fly Tipping**

Please refer to the attached leaflet which puts the onus on the householder to ensure that waste materials are disposed of by a Licensed Waste Carrier.

**Community Warden**

The local Community Warden has written an apology with regard to the article in last month’s Local Life and it will be published in the next edition.

**MPAG**

I have written to the MPAG Chair suggesting that as the Chichester District Council Local Plan is under review the Inters Coastal Zone Management (ICZM) be updated to reflect the future conditions.

**Annex b**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **Birdham Parish Council** |  |
| **Financial Statement as at 12th July 2019** |  |  |  |
|  |  |  |  |  |  | £ |
| Bank Accounts as at 1st April 2019 |  |  |  | 98111.43 |
| Receipts to date |  |  |  |  | 72814.16 |
| Expenditure to date |  |  |  |  | 10133.26 |
|  |  |  |  | **Balance** |  | **160792.33** |
| **Represented by;** |  |  |  |  |  |
| Current Account (Barclays Community A/c) |  |  | 33378.80 |
| Deposit Account (Barclays Premium Business A/c) |  | 120427.58 |
| National Savings |  |  |  |  | 6985.95 |
|  |  |  |  | **Total** |  | **160792.33** |
| **Less** |  |  |  |  |  |  |
| Reserve @ 50% of Precept |  |  |  |  | 21063.13 |
| Loan Reserve for half year |  |  |  |  |  |
| Outstanding Cheque/s - |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | **Total** |  | **21063.13** |
| **Ringfenced Funds** |  |  |  |  |  |
| Op Watershed  |  |  |  |  | 28705.32 |
| Culvert Maintenance |  |  |  |  | 2300.00 |
| Catchment pond improvement fund |  |  |  | 5500.00 |
| Adams bequest (Fencing) |  |  |  |  | 1550.00 |
| CIL Payments |  |  |  |  | 68873.94 |
|  |  |  |  | **Total** |  | **106929.26** |
|  |  |  |  |  |  |  |
| **Available Funds** |  |  | **Total** |  | **22474.47** |
|  |  |  |  |  |  |  |
| **Signed** | David J Siggs |  |  |  |
|  |  |  |  |  |  |  |
|  | **Clerk to the Council** |  |  |  |  |
|  | **12th July 2019** |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Payments to be considered** |  |  |  |  |
|  |  |  |  |  |  |  |
| B Geary (Litter Picking) |  |  |  |  | 70.00 |
| Clerks Expenses (Telephone, broadband) |  |  | 62.00 |
| M H Kennedy & Son (Grass Mowing) |  |  |  | 244.20 |
| A Dover (Grass Mowing & Bus Shelter clearance) |  | 80.00 |
| SEE (Street Lights) |  |  |  |  | 294.67 |
| WSCC (Street Light Maintenance) |  |  |  | 983.56 |
| PWLB (Village Hall Mortgage) |  |  |  | 8591.04 |
|  |  |  |  | **Total** |  | **10325.47** |
|  |  |  |  |  |  |  |