**Birdham Parish Council**

**Minutes of the Meeting of the Parish Council**

 **held on Monday 18th February 2019**

**at 7pm in Birdham Village Hall**

**Present**: Cllr Pocock (Chairman), Cllrs Hamilton (Vice Chairman), Bird, Churchill, Glover, Campbell, Richardson and Firmston.

**Apologies**: Cllr Barrett (CDC).

**In attendance**: The Clerk, Cllr Montyn (WSCC) and 6 members of the public.

**96-18 Election of Chairman.**

As Cllr Pocock was likely to be late it was proposed, seconded and resolved that Cllr Firmston should chair the meeting.

* 1. **Declaration of Interests:**

There were none.

**98-18 Approve and sign the minutes of the 21st January 2019:**

**It was resolved** to adopt the minutes of the 21st January 2019 as a true and accurate record of the meeting.

**99-18 Public Question time from residents of Birdham in accordance with Standing Orders 1d -1l:**

A resident asked what the current position was in regard to the eviction of the Gypsies from the site at Birdham Farm and why there had not been any public updates specifically from CDC Enforcement Team.

 The Clerk was granted permission by the Chairman to respond to the question thus; The Clerk had contacted the Enforcement Team Manager who had been willing to come to the Parish Council Meeting subject to the advice given by the CDC Legal Team. The subsequent advice was that under no circumstances should the Enforcement Team enter into any public comments or discussions on the matter as ongoing legal matters, both criminal and civil, could be compromised. The Clerk went on to advise Councillors that they too should heed the advice given.

**100-18 Planning matters including appeals, applications and CDC delegated decisions:**

1. **Planning Applications to be decided.**

BI/19/00198/TPA - 32 Walwyn Close, Birdham

Crown reduce by up to 2.5m (all round) on 2 no. Oak trees (quoted as T1 TPO'd T3 and T2),

crown reduce by up to 2.5m (all round) and reduce lowest northern limb by 5.5m (quoted as T3, TPO'd nos. T1). All 3 no. trees are subject to BI/97/00037/TPO.

The Parish Council is **content to defer** the final decision to the CDC Tree Officer.

BI/19/00152/FUL - Houseboat Moored Hen, Chichester Marina, Birdham

Replacement house boat.

Whilst the Parish Council raises **No Objection** to this application it deplores the lack of imaginative

design - sheds on floats does not fit with the overall appeal of the Marina.

BI/19/00219/DOM - Hundred Steddles House, Hundredsteddle Lane, Birdham

Annexe to replace as permitted garage - permission 18/00895/DOM and 14/00036/DOM.

The Parish Council **Objects** to this application for the following reasons;

1 - The applicant seeks to convert an extant application from garaging to living accommodation, this to the Parish Council is housing development within a Conservation area, outside the SPA and within the restricted zone of the Harbour and AONB.

2 - No rational or justification has been presented for the development and no true evidence has been given to support the dependence of the 'annexe' to the main dwelling.

BI/19/00114/PNO & BI/19/00431/AGR - Hundredsteddle Farm Hundredsteddle Lane Birdham

Grain store and machinery store.

The Parish Council raised considerable concerns about the placement of this application however after much debate a decision of No Objection was raised but a number of conditions were requested;

1 - The colour pallet chosen should reflect that of the Harbour conservancy design guide.

2 - Construction should not begin until a suitable landscaping design has been created and once agreed it should be enforced.

3 - Any lighting employed on and in the site should be low energy and suitably controlled so as to reduce light pollution.

**It was resolved** to authorise the Clerk to notify the Councils decisions to CDC Planning.

1. **Delegated Decisions to be noted.**

# BI/18/03106/DOM - Tascor 5 Springfield Close Birdham

# Replace conservatory with single storey extension. PERMIT

# BI/18/03150/DOM - Orchard Cottage Church Lane Birdham

# Two storey rear extension and external alterations to supersede previously permitted single storey rear extension, 16/01269/DOM. Alterations to the previously permitted garage, 17/00952/DOM. PERMIT

**101-18 Clerks’ Report:**

1. **WSCC** – The Clerk reported that he was now in receipt of notification from WSCC Op Watershed Team that the application he had made on the Councils behalf had been successful and a sum of £28705.32 had been awarded.
2. **CDC** – The Clerk reported that he had received notification of an Enforcement Notice (BI/45) against the owners of the land east of Birdham Farm.

The Clerk also reported that he had received notification that for 2019 an Indicative Amount of £8575.58 in New Homes Bonus (NHB) had been allocated to Birdham against which applications for grants could be made.

1. **Reports from Members of WSCC/CDC –** Cllr Montyn (WSCC) said that the budget negotiations had now been completed leading to what amounted to an increase of 4.99% increase in the Council Tax bill. He went on to say the budget had included a 35% allocation to Adult services and special needs and 7% to the Highways budget. There would be some reductions in bus subsidies and while Op Watershed would receive £200k. The total budget would be £575m.

Cllr Hamilton (speaking as a Councillor and Chairman of the CDC) reported that the Local Plan Consultation period had now ended and the comments were in the process of being collated. She went on to say that there would be a budget meeting on the 5th March where it is likely that the Council Tax band D could increase by around £5.00. The local parish, town, city and borough councils would be going to the polls on the 2nd May with some minor changes to the wards and numbers of Councillors being elected.

Questions about housing numbers in the Local Plan were and are considerable but the actual numbers were dictated by Central Government although the locations were managed by the local governments.

1. **Other related matters –** There were no other matters to discuss.

**102-18 Finance and Corporate:**

1. **To receive and approve the financial report.**

The Clerk tabled the financial report up to and including the 18th February 2019 shown at Annex a. The current balances are as follows;

|  |  |
| --- | --- |
| Balances held at Bank as at 1st April 2018 | £ 36967.81 |
| Designated Funds | £ 21063.13 |
| Ring Fenced Funds | £ 63055.32 |
| Available Funds | £ 7704.12 |
| Creditors |  £ 10553.24 |
|  |  |

The Clerk presented the financial statement to Councillors stating the increase in funds had been bought about by the award of Op Watershed funding for the Dingles Drain Project. The Clerk then went on to ask if there were any questions which he would be pleased to answer. As there were no questions it was **resolved to adopt** the financial statement.

**103-18 Correspondence – Not previously circulated: -**

There was none.

**104-18** **Reports**:

1. **Play Area and Playing Field**. – Cllr Firmston reported that he had been asked by the people who donated the bridge material for our new bridges if they could visit the sites and had been given permission to do so hosted by Cllr Firmston.

Cllr Hamilton proposed a vote of thanks to Cllr Firmston for the work he had put in to achieve the result that he had. The proposal was duly seconded and **resolved.**

1. **Village Green and Pond and Condition of Village Ditch/Drain Network.** – The Clerk said that he had nothing to report concerning the pond or the village green. However, now that WSCC had agreed the Op Watershed funding it was now imperative that this was expedited as a matter of some urgency, he went on to say that he felt the work would be delayed as the growing season had started and a request had been specifically made to carry out the work outside of the growing season.

The Clerk was asked to get the Triangle grass mown as it was looking very untidy which he said that he would do.

Cllr Firmston said that the MHWG had done a considerable amount of work on the three ponds and were looking considerably better that in previous years. He went on to encourage as many as possible to go and see what they were doing and to offer as much help as possible.

In addition authority had been given to the contractor to work with the manager of the MHWG to get the silt removed from the Triangle Pond.

1. **Communication Working Group.** – Nothing to report.
2. **Community Resilience. –** Nothing to report.

**105-18 Reports of meetings attended by Councillors; -**

**106-18 Items for inclusion on the next agenda:**

There were no specific suggestions.

**107-18 Date of Next Meeting:**

**The next meeting of the Parish Council will be held on the**

**18th March 2019 at 7pm in Birdham Village Hall**

There being no further business to discuss the meeting was declared closed at 8.25pm

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

**Annex a.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
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|  |  |  | **Birdham Parish Council** |  |
|  |  |  |  |  |  |  |
| **Financial Statement as at 18th February 2019** |  |  |  |
|  |  |  |  |  |  | £ |
| Bank Accounts as at 1st April 2018 |  |  |  | 36967.81 |
| Receipts to date |  |  |  |  | 118994.79 |
| Expenditure to date |  |  |  |  | 53586.79 |
|  |  |  |  | **Balance** |  | **102375.81** |
| **Represented by;** |  |  |  |  |  |
| Current Account (Barclays Community A/c) |  |  | 25044.49 |
| Deposit Account (Barclays Premium Business A/c) |  | 70345.37 |
| National Savings |  |  |  |  | 6985.95 |
|  |  |  |  | **Total** |  | **102375.81** |
| **Less** |  |  |  |  |  |  |
| Reserve @ 50% of Precept |  |  |  |  | 21063.13 |
| Loan Reserve for half year |  |  |  |  |  |
| Outstanding Cheque/s - |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | **Total** |  | **21063.13** |
| **Ringfenced Funds** |  |  |  |  |  |
| Op Watershed  |  |  |  |  | 28705.32 |
| NHB Play Area Gates |  |  |  |  |  |
| Culvert Maintenance |  |  |  |  | 2300.00 |
| Catchment pond improvement fund |  |  |  | 5500.00 |
| Adams bequest (Fencing) |  |  |  |  | 1550.00 |
| CIL Payments |  |  |  |  | 25000.00 |
|  |  |  |  | **Total** |  | **63055.32** |
|  |  |  |  |  |  |  |
| **Available Funds** |  |  | **Total** |  | **7704.12** |
|  |  |  |  |  |  |  |
| **Signed** | David J Siggs |  |  |  |
|  |  |  |  |  |  |  |
|  | **Clerk to the Council** |  |  |  |  |
|  | **18th February 2019** |  |  |  |  |
|  |  |  |  |  |  |  |
| **Payments to be considered** |  |  |  |  |
|  |  |  |  |  |  |  |
| B Geary (Litter Picking) |  |  |  |  | 70.00 |
| Clerks Expenses (Telephone, broadband) |  |  | 38.20 |
| L West & Son (Bridges) |  |  |  |  | 1830.00 |
| PWLB (Mortgage) |  |  |  |  | 8591.04 |
| Access-by Design (Domain Management) |  |  | 24.00 |
|  |  |  |  | **Total** |  | **10553.24** |