**Birdham Parish Council**

**Minutes of the Meeting of the Parish Council**

 **held on Monday 17th December 2018**

**at 7pm in Birdham Village Hall**

**Present**: Cllr Pocock (Chairman), Cllrs Bird, Campbell and Firmston.

**Apologies**: Cllrs Hamilton (Vice Chairman), Churchill Glover, Richardson and Cllr Montyn (WSCC).

**In attendance**: The Clerk, Cllr Barrett (CDC) and 3 members of the public.

* 1. **Declaration of Interests:**

There were none.

**74-18 Approve and sign the minutes of the 19th November 2018:**

**It was resolved** to adopt the minutes of the 19th November 2018 as a true and accurate record of the meeting.

**75-18 Public Question time from residents of Birdham in accordance with Standing Orders 1d -1l:**

A question was asked about the use of the land bequest, was the Council seeking suggestions?

 The Chairman said that a number of uses had been put forward but none appeared to be really suitable as yet.

**76-18 Planning matters including appeals, applications and CDC delegated decisions:**

1. **Planning Appeals**

Notification had been received that APP/L3815/C/18/3193453 Land at Kellys Farm Bell Lane had been dismissed and the enforcement notice upheld.

1. **Planning Applications to be decided.**

BI/18/03106/DOM - Tascor 5 Springfield Close Birdham Chichester

Replace conservatory with single storey extension.

The Parish Council raises **No Objection** to this application.

BI/18/03150/DOM - Orchard Cottage Church Lane Birdham

Two storey rear extension, to supersede previously permitted single storey rear extension Application Ref: 16/01269/DOM. Application also includes changes to the external appearance of the property as well as changes to the appearance of the previously permitted garage doors on Application Ref: BI/17/00952/DOM.

The Parish Council raises **No Objection** to this application.

BI/18/03152/FUL - Rozelle, 5 St James Close, Birdham

Demolition of existing bungalow and garage and construction of replacement dwelling.

In raising **No Objection** to this application the Parish Council requests that a condition is imposed on the applicant to ensure that the external colour pallet complies with the Harbour Conservancy Design Guide.

BI/18/02597/DOM Hawkesbury Cottage Alandale Road Birdham

Demolition of existing extension and erection of single storey extension.

The Parish Council raises **No Objection** to this application.

**It was resolved** to authorise the Clerk to notify the Councils decisions to CDC Planning.

1. **Delegated Decisions to be noted.**

BI/18/02882/DOM 9 Greenacres Birdham Demolition of existing conservatory on rear elevation and erection of new conservatory at same location. **PERMIT**

**77-18 Clerks’ Report:**

1. **WSCC** – There was nothing to report.
2. **CDC** – The Clerk reported that he had received Enforcements Notices in respect of Plots 12,13,14 and 15 Land North West of Premier Business Park Birdham. The Clerk went on to suggest that these may be the precursor to planning appeals to be made by the applicants.

A request from the Principal Planning Officer to submit a Neighbour Plan monitoring report to be submitted by the 10th January had been received and would be actioned by Cllr Campbell.

1. **Reports from Members of WSCC/CDC –** In the absence of Cllr Montyn Cllr Barrett of CDC raised some of the points that he felt that the Birdham Parish Council should be discussing when it became time to comment on the Local Plan. For example a number of discrepancies appeared in school places, medical facilities and sewage disposal levels. There are mismatches in population growth comparing the ONS figures with the Local Plan and contradictions on statements made by the SoS compared to those in the Local Plan eg infrastructure coming prior to development as stated by Secretary Brokenshire
2. **Other related matters –** There are no other matters to discuss.

**78-18 Finance and Corporate:**

1. **To receive and approve the financial report.**

The Clerk presented the financial report up to and including the 14th December 2018 shown at Annex a.

The current balances are as follows;

|  |  |
| --- | --- |
| Balances held at Bank as at 1st April 2017 | £ 36967.81 |
| Designated Funds | £ 30798.17 |
| Ring Fenced Funds | £ 39047.75 |
| Available Funds | £ 20924.34 |
| Creditors |  £ 178.52 |
|  |  |

The Clerk said that the Council was now in receipt of £4697.75 from CDC as payment to the NHB Claim for new gates in the Play Area and was shown in the ring fenced funds section of the Financial Report. He went to say that if Councillors had any questions he was prepared to take them. As there were no questions it was **resolved to adopt** the financial statement.

1. **To consider and agree the previously circulated budget plan.**

This item was deferred to the Council Meeting to take place on the 21st January 2019.

1. **To set a Precept for the 2019/20 Council Year.**

This item was deferred to the Council Meeting to take place on the 21st January 2019.

1. **To determine a response to the CDC Draft Local Plan.**

This item was deferred to the Council Meeting to take place on the 21st January 2019.

**79-18 Correspondence – Not previously circulated: -**

There was none.

**80-18** **Reports**:

1. **Play Area and Playing Field**. – There was nothing to report.
2. **Village Green and Pond and Condition of Village Ditch/Drain Network.** – A considerable amount of work has recently been done on the Kingfisher and Triangle Ponds. Inspection work was carried out on the Village Pond and although a previous report considered that the pond did not require a reduction in the silt levels it was considered that the silt was far too deep to work safely. A quotation had been requested to remove the silt using suction.

The Op Watershed application had been made to get the Dingles drain sorted but as yet nothing had been heard.

1. **Communication Working Group.** – Nothing to report.
2. **Community Resilience. –** A second set of keys had been made for the store cupboard.

**81-18 Reports of meetings attended by Councillors; -**

 There were none.

**82-18 Items for inclusion on the next agenda:**

To set a budget.

 To set a precept.

To respond to the Draft Local Plan.

To consider a Birdham Heritage Trail.

**83-18 Date of Next Meeting:**

**The next meeting of the Parish Council will be held on the**

**21st January 2019 at 7pm in Birdham Village Hall**

There being no further business to discuss the meeting was declared closed at 8.10pm

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

**Annex a.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | Agenda Item 6i |
|  |  |  | **Birdham Parish Council** |  |
|  |  |  |  |  |  |  |
| **Financial Statement as at 14th December 2018** |  |  |  |
|  |  |  |  |  |  | £ |
| Bank Accounts as at 1st April 2018 |  |  |  | 36967.81 |
| Receipts to date |  |  |  |  | 90239.17 |
| Expenditure to date |  |  |  |  | 36258.20 |
|  |  |  |  | **Balance** |  | **90948.78** |
| **Represented by;** |  |  |  |  |  |
| Current Account (Barclays Community A/c) |  |  | 33667.76 |
| Deposit Account (Barclays Premium Business A/c) |  | 50345.37 |
| National Savings |  |  |  |  | 6935.65 |
|  |  |  |  | **Total** |  | **90948.78** |
| **Less** |  |  |  |  |  |  |
| Reserve @ 50% of Precept |  |  |  |  | 21063.13 |
| Loan Reserve for half year |  |  |  |  | 8591.04 |
| Outstanding Cheque/s - |  | 102487 |  |  | 144.00 |
|  |  |  | 102489 |  |  | 1000.00 |
|  |  |  |  | **Total** |  | **30798.17** |
| **Ringfenced Funds** |  |  |  |  |  |
| Op Watershed  |  |  |  |  |  |
| NHB Play Area Gates |  |  |  |  | 4697.75 |
| Culvert Maintenance |  |  |  |  | 2300.00 |
| Catchment pond improvement fund |  |  |  | 5500.00 |
| Adams bequest (Fencing) |  |  |  |  | 1550.00 |
| CIL Payments |  |  |  |  | 25000.00 |
|  |  |  |  | **Total** |  | **39047.75** |
|  |  |  |  |  |  |  |
| **Available Funds** |  |  | **Total** |  | **20924.34** |
|  |  |  |  |  |  |  |
| **Signed** | David J Siggs |  |  |  |
|  |  |  |  |  |  |  |
|  | **Clerk to the Council** |  |  |  |  |
|  | **14th December 2018** |  |  |  |  |
|  |  |  |  |  |  |  |
| **Payments to be considered** |  |  |  |  |
|  |  |  |  |  |  |  |
| B Geary (Litter Picking) |  |  |  |  | 70.00 |
| Clerks Expenses (Telephone, broadband, stamps) |  | 58.52 |
| A Dover (Grass & Bus Shelters) |  |  |  | 50.00 |
|  |  |  |  | **Total** |  | **178.52** |