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| **Birdham Parish Council**  28 Langdale Avenue, Chichester, West Sussex, PO19 8JQ  Tel : 01243 790402  Email : [clerk@birdhamparishcouncil.org.uk](mailto:clerk@birdhamparishcouncil.org.uk) Website : [www.birdham.org.uk](http://www.birdham.org.uk)  **Clerk to the Council : David J Siggs** |

**MEETING OF THE PARISH COUNCIL**

Members are hereby summoned to attend the Meeting of Birdham Parish Council to be held at 7pm on Monday the **16th April 2018 in the Main Hall at Birdham Village Hall, Birdham.**

**David J Siggs**

David J Siggs - Clerk to the Council

**AGENDA**

1. Declaration of interests.

i) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

ii)  To consider any **Dispensation Requests** received by the Clerk not previously considered.

1. Approve and sign the minutes of the meeting held on 19th March 2018.
2. Public Question Time: (In accordance with Standing Orders 1d – 1l)
3. Planning matters including applications and CDC delegated decisions. Consider and resolve the council’s response to planning applications listed below plus any other planning applications advised by Chichester District Council and available on its website between the circulation of this agenda and the meeting to which it pertains.  (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting may be subject to review at a later stage).
4. Planning Applications **to be decided.**

BI/18/00497/FUL – Jones & Cam Birdham Business Park, Birdham Road

Change of use of site to sui generis storage use for the siting of 36 self-storage units

including new palisade fence to boundary's.

BI/18/00533/FUL – Ms V Branson Lippering Farm , Birdham Road, Birdham

Refurbishment and alterations of existing barn.

BI/18/00849/TPA - Mr Ben Tidey Locks End House Lock Lane Birdham

Fell 19 no. Lombardy Poplar trees on the northern boundary (T1, T2, T6, T7, T9-T11, T14, T17, T19, T21, T22, T25, T28, T30-T35). All 19 no. trees within Group G subject to BI/98/00035/TPO

BI/18/00895/DOM **–** Mr & Mrs R PhillipsHundred Steddles House, Hundredsteddle Lane

Erection of garden store/garage. Alternative to permission BI/14/00036/DOM.

1. Delegated Decisions **to be noted.**

BI/17/03346/FUL Mr Dawson ParkerBirdham Pre-School The Early Years Lodge Crooked Lane Birdham

Extension of existing play area by 10m to create a new playground area consisting of artificial grass and play equipment. **PERMIT**

BI/18/00236/LBC Mr & Mrs Wright Fir Trees Shipton Green Lane West Itchenor

Restoration of original staircase and alterations to roof. **REFUSE**

BI/18/00270/DOM Mr C Bush Shalford Lock Lane Birdham

Replacement detached domestic garage. **PERMIT**

BI/18/00382/DOM Mr & Mrs Simmons Broomers Barn Lock Lane Birdham

Proposal for single storey rear and side extension. **PERMIT**

1. Clerks Report including:
2. WSCC Reports, highways matters and correspondence
3. CDC Reports including correspondence
4. To receive reports from Division Members of WSCC and Ward Members of CDC as appropriate.
5. Other related matters

6.Finance and Corporate:

i) To receive and approve a financial report.

ii) To consider appointing an external Data Protection Office (DPO)

1. Correspondence - **Not** previously circulated to be noted.

8. Reports

i) Play area and playing field

1. Village Green and pond
2. Condition of Village Drain/Ditch Network
3. Communication Working Group
4. Community Resilience
5. Reports of meetings attended by Councillors

10. Items for inclusion on next agenda.

11. Date of Next Meeting  **7pm on Monday 21st May 2018 in the Village Hall.**

**Filming of Parish Council meetings and use of social media:**

During this meeting residents are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

**THE PUBLIC HAVE A RIGHT TO ATTEND ALL MEETINGS**

**OF THE COUNCIL AND ARE MOST WELCOME**