**Birdham Parish Council**

**Minutes of the Meeting of the Parish Council**

 **held on Monday 19th February 2018**

**at 7pm in Birdham Village Hall**

**Present**: Cllrs Pocock (Chairman), Richardson, Churchill and Firmston.

**Apologies**: Cllrs Hamilton (Vice Chairman), Wells, Campbell, Bird and Cllr Barrett (CDC).

**In attendance**: The Clerk, Cllr Montyn (WSCC) and 3 members of the public.

**94-17 Declaration of Interests:**

1. The Chairman declared a personal interest in planning application BI/18/00270/DOM as the applicant is known to him.
2. There were none.

**95-17 Approve and sign the minutes of the 15th January 2018:**

**It was resolved** to adopt the minutes of the 15th January 2018 as a true and accurate record of the meeting.

**96-17 Public Question time in accordance with Standing Orders 1d -1l:**

A resident asked if there was any further update on when the Gypsies would be moving out.

 The Chairman said that CDC Enforcement are aware of further activities for which he would get an update but that the Inspector had imposed a time limit which had not yet expired.

 A further question was raised concerning the very poor condition of the roads and verges in Westlands Lane cause by builders etc. whilst working on Hammonds Farm. Can anything be done?

 The Chairman said that we would write to the CDC Enforcement.

**97-17 Planning matters including applications and CDC delegated decisions:**

1. **Planning Applications to be decided.**

BI/17/03644/FUL - Mr & Mrs Slatter Fairways  Westlands Estate Birdham PO20 7HJ

Demolition of dwelling and ancillary buildings, construction of 1 no. 5 bed house and annexe. Variation of condition 2 from planning permission BI/17/03014/FUL. Minor Material Amendment Application for the addition of overhanging eaves, external aluminium rainwater goods and variation to the first floor level of the annex.

The Parish Council raises **No Objection** to this application.

BI/18/00073/DOM - Mr Clifford South 98 Crooked Lane Birdham PO20 7ET

Construction of two storey extension to replace existing single storey extension.

The Parish Council raises an **Objection** to this application as it feels that the flat roof is

a detraction from the original design of the building and conflicts with the Harbour Conservancy

Guidelines.

BI/18/00109/DOM Mr S Miles Tascor 5 Springfield Close Birdham Chichester

Replace conservatory with new single storey rear extension.

The Parish Council raises **No Objection** to this application but would advise that the cladding

should be of a subdued colour conforming to the Harbour Conservancy Design Guidelines.

BI/18/00230/DOM - Mr & Mrs P Mckenzie Field Cottage Westlands Estate Birdham

Proposed outbuilding - car/boat store with ancillary accommodation in loft.

The Parish Council **Objects** to this application on the grounds of height, bulk and mass and that the building, if approved, would be an unneighbourly intrusion into the amenity of its neighbours.

BI/18/00235/DOM – Mr & Mrs Wright Fir Trees, Shipton Green Lane, West Itchenor

Restoration of original staircase and alterations to roof.

The Parish Council raises **No Objection** to this application.

BI/18/00236/LBC – Mr & Mrs Wright Fir Trees, Shipton Green Lane, West Itchenor

Restoration of original staircase and alterations to roof.

The Parish Council raises **No Objection** to this application.

BI/18/00270/DOM – Mr Bush Shalford Lock Lane Birdham

Replacement detached domestic garage.

The Parish Council **Objects** to this application on the grounds of height, bulk and mass in this very sensitive area of AONB and Harbour Conservancy.

**It was resolved** to authorise the Clerk to notify the Councils decisions to CDC Planning.

1. **Delegated Decisions to be noted.**

BI/17/03624/TPA Mr M Evans Beechway  Martins Lane Birdham

Reduce re-growth back to the old wound points and remove any dead/broken branches on 1 no. Hornbeam tree (T1) subject to BI/01/00039/TPO. **PERMIT**

BI/17/03662/TPA Mr Phillip Ellis 23 Longmeadow Gardens Birdham

Crown reduce (height and widths) back down to previous pruning points on 1 no. Hybrid Black Poplar tree (T5) subject to BI/97/00036/TPO. **PERMIT**

**98-17 Clerks’ Report:**

1. **WSCC** – There was nothing to report.
2. **CDC** – There was nothing to report.
3. **Reports from Members of WSCC/CDC –** Cllr Montyn (WSCC) reported that the situation in Westlands Lane was appalling and that he would be calling for the verges and elements of the highway to be re-instated.

The gas company carrying out repairs/renewals had elected to just close the roads without a decent length of notice and as such have now been forced to use stop/go boards thus keeping the traffic moving.

WSCC Budget after a great deal of work the budget has now been passed with an increase of 4.9% which does not include the precepts for the Police/Fire service/CDC etc. It amounts to an overall increase of 5%. It is something that WSCC have little or no control over whilst Government are reducing the Rate Support Grant year on year. Nationally, WSCC and others are seeking a fair funding resolution from the Government in future years.

The next meeting of the A27 Group will be held on the 13th March plus another on the 18th April. WSCC will be holding discussions with the appointed consultants and all options will be examined an reported upon.

The Chairman responded that the rules are no option will be removed from the discussion without very good reason. It is also very interesting that Highways England (HE) now wish to talk to the Group.

1. **Other related matters –** There was nothing to report.

**99-17 Finance and Corporate:**

1. **To receive and approve the financial report.**

The Clerk presented the financial report up to and including the 16th February 2018 shown at Annex a. The current balances are as follows;

|  |  |
| --- | --- |
| Balances held at Bank as at 1st April 2017 | £ 77557.83 |
| Designated Funds | £ 21063.13 |
| Ring Fenced Funds | £ 21500.05 |
| Available Funds | £ -1120.64 |
| Creditors |  £ 6072.39 |

The Clerk offered to answer any questions that Councillors may have.

**It was resolved** to adopt the Financial Report.

1. **To determine the date of the Annual Parish Meeting (APM)**

It was determined that the APM should be held on the 12th or 19th April, commencing at 7pm, and that speakers to represent the Police and those representing the Dementia Friends should be invited.

1. **To decide on the way forward for the implementation of the General Data Protection Regulations (GDPR).**

The clerk reported that whilst the new regulations should not be ignored or made light of they were not as onerous as first thought. He reported he is working with the host of the Council website to ensure that the site complies with the regulations and is also seeking to obtain a Parish Council email address for all Councillors.

The Clerk went on to say that a number of the Council Policies would need updating and he is currently working on those in order to present them to Council as early as possible in the new Council Year.

**100-17 Correspondence – Not previously circulated: -**

The Clerk reported that he had received and passed on the magazine Local Councils Revue.

**101-17** **Reports**:

1. **Play Area and Playing Field**. – The Clerk reported that the snagging works to the four items of new play equipment had been carried out. He was also pleased with installation of the fencing around the site which also bought to a conclusion the NHB funding.
2. **Village Green and Pond and Condition of Village Ditch/Drain Network.** – Cllr Firmston reported that he had met with Jane Reeve - the Wildlife Officer for the Manhood – and had discussed a further meeting that will be held to discuss the actions required post a Flora & Fauna survey in our area and on sites that are important to local residents.

More can possibly be done with Kingfisher Pond in terms of landscaping. The possibility exists of commencing a community project to both improve the Triangle Pond and increasing the tankage of the Village Pond thus adding further to the reduction of future flooding.

1. **Communication Working Groups.** – A newsletter would be produced in time to support the upcoming Annual Parish Meeting.
2. **Community Resilience. –** Cllr Firmston said that he was in the process of updating the Resilience Plan. Further training will also be carried out for anyone who may be interested on the 26th March

**102-17 Reports of meetings attended by Councillors; -**

There were none.

**103-17 Items for inclusion on the next agenda:**

There were none.

**104-17 Date of Next Meeting:**

**The next meeting of the Parish Council will be held on the**

**19th March 2018 at 7pm in Birdham Village Hall**

There being no further business to discuss the meeting was declared closed at 7.59pm

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

**Annex a.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | Agenda Item 6i |
|  |  |  | **Birdham Parish Council** |  |
|  |  |  |  |  |  |  |
| **Financial Statement as at 16th February 2018** |  |  |  |
|  |  |  |  |  |  | £ |
| Bank Accounts as at 1st April 2017 |  |  |  | 77557.83 |
| Receipts to date |  |  |  |  | 49420.71 |
| Expenditure to date |  |  |  |  | 79463.51 |
|  |  |  |  | **Balance** |  | **47515.03** |
| **Represented by;** |  |  |  |  |  |
| Current Account (Barclays Community A/c) |  |  | 15292.14 |
| Deposit Account (Barclays Premium Business A/c) |  | 25287.24 |
| National Savings |  |  |  |  | 6935.65 |
|  |  |  |  | **Total** |  | **47515.03** |
| **Less** |  |  |  |  |  |  |
| Reserve @ 50% of Precept |  |  |  |  | 21063.13 |
| Loan Reserve for half year |  |  |  |  |  |
| Outstanding Cheque/s - |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | **Total** |  | **21063.13** |
| **Ringfenced Funds** |  |  |  |  |  |
| NHB |  |  |  |  |  | 7000.15 |
| Culvert Maintenance |  |  |  |  | 2500.00 |
| Catchment pond improvement fund |  |  |  | 4000.00 |
| Adams bequest (Fencing) |  |  |  |  | 8000.00 |
|  |  |  |  |  |  |  |
|  |  |  |  | **Total** |  | **21500.15** |
|  |  |  |  |  |  |  |
| **Available Funds** |  |  | **Total** |  | **-1120.64** |
|  |  |  |  |  |  |  |
| **Signed** | David J Siggs |  |  |  |
|  |  |  |  |  |  |  |
|  | **Clerk to the Council** |  |  |  |  |
|  | **16th February 2018** |  |  |  |  |
|  |  |  |  |  |  |  |
| **Payments to be considered** |  |  |  |  |
|  |  |  |  |  |  |  |
| B Geary (Litter Picking) |  |  |  |  | 70.00 |
| Clerks Expenses (Telephone) |  |  |  | 44.79 |
| Addison Law (Deed of Easement) |  |  |  | 800.00 |
| Creative Play (Slide) |  |  |  |  | 5100.00 |
| SSALC Limited (GDPR Training) |  |  |  | 57.60 |
|  |  |  |  | **Total** |  | **6072.39** |