**Birdham Parish Council**

**Minutes of the Meeting of the Parish Council**

**held on Monday 17th July 2017**

**at 7pm in Birdham Village Hall**

**Present**: Cllrs Pocock (Chairman), Hamilton (Vice Chairman), Wells, Richardson, Firmston, Campbell.

**Apologies**: Cllrs Churchill, Bird and Cllr Barrett (CDC).

**In attendance**: The Clerk, and Cllr Montyn (WSCC) and 5 members of the public.

**27-17 Declaration of Interests:**

There were none.

**28-17 Approve and sign the minutes of the 19th June 2017:**

**It was resolved** to adopt the minutes of the 19th June 2017 as a true and accurate record of the meeting.

**29-17 Public Question time in accordance with Standing Orders 1d -1l:**

There were none.

**30-17 Planning matters including applications and CDC delegated decisions:**

1. Planning Applications to be decided.

BI/17/01369/DOM - Malcolm Rodgers Birdham Farm Birdham Road Birdham

Erection of fence behind hedgerow on land to the north east of Birdham Farm.

The application seeks to further erode the AONB by installing close boarded vertical fencing which is more suitable for an urban area rather than a rural area and increasing the domestic intrusion onto agricultural farmland.

The Parish Council **OBJECTS** to this application.

BI/17/01853/TPA - Mr Justin Goodwin Oakdean 114A Crooked Lane Birdham Chichester

Crown reduction by 30% (2m) and removal of dead wood on 1 no. Oak (T1) tree, subject to 69/00009/TPO.

The Parish Council are content to rely on the judgement of the CDC tree officer.

BI/17/01942/FUL - Fairways , Westlands Estate, Birdham,

Demolition of existing dwelling and ancillary buildings, construction of a 5 bed house, annexe and associated landscaping.

Whilst the Parish Council raises **NO OBJECTION** to this application it does have concerns and would request the following conditions are imposed.

1 - Any culverting of the ditch system is done using a suitable diameter pipe to ensure no flooding.

2 - The Parish Council would also like to see a condition that contractually binds the applicant to

providing a management plan for servicing of any such installed culvert.

3 - The development complies with all aspects of the Harbour Design Plan.

**It was resolved** to authorise the Clerk to notify the Councils decision to CDC Planning.

1. Delegated Decisions to be noted.

BI/17/01372/DOM Mr And Mrs Kane and Iwa Pirie Navarre Lodge Westlands Lane Birdham Demolition of part of long shed, replace corrugated roof with pitched tiled roof and clad concrete blockwork walls with stained timber boards. **PERMIT**

**31-17 Clerks’ Report:**

1. **WSCC** – There was nothing to report.
2. **CDC** – There was nothing to report.
3. **Reports from Members of WSCC/CDC –**

**Cllr Montyn (WSCC)** said that he had attended the A27 meeting which had recently taken place. The meeting followed the same format as previous meetings. The next meeting was scheduled to take place on Monday week – the 31st July. All of the work carried out by the meeting attendees would be brought together into one cohesive document and published.

The Chairman asked Cllr Montyn what, if anything, was happening with the sinking manhole covers on the A286. Whose are they and who has the responsibility to get them raised. Cllr Montyn said that he would try to find the answers.

**Cllr Hamilton (CDC)** said that she would be attending the Full Council and Cabinet Meeting of CDC during the next week. It had been recommended that the midweek Market held in the City streets should remain. Dog control orders were in the process of being updated and changed. 21 Terminus Road – owned by the CDC – was to be converted to smaller business units with trade counters.

1. **Other related matters –** There was nothing to report.

**32-17 Finance and Corporate:**

1. **To receive and approve the financial report.**

The Clerk presented the financial report up to and including the 17th July 2017 shown at Annex a. The current balances are as follows;

|  |  |
| --- | --- |
| Balances held at Bank | £ 77557.83 |
| Designated Funds | £ 29654.17 |
| Ring Fenced Funds | £ 14123.00 |
| Available Funds | £ 19362.19 |
| Creditors | £ 23727.88 |

The Clerk offered to answer any questions that Councillors may have.

**It was resolved** to adopt the Financial Report.

1. **To formulate a considered response to the Chichester Local Plan Review.**

A general debate took placewhich recognised the various problems associated with the current local planwhich required some changes to the review. **It was resolved** that the Clerk should submit the Parish Councils responses online and that any Councillor or Resident should take the time to register and make their thoughts known.

1. **To formulate a considered response to the Chichester Southern Gateway Masterplan.**

A general debate took placewhich recognised the various problems associated with the current master planwhich required some changes to be made. The plan appeared to be predominantly Chichester centric without taking into consideration the impact on the Peninsula and the contribution the Peninsula made to the wealth of the City and the entire District. **It was resolved** that the Clerk should submit the Parish Councils responses online and that any Councillor or Resident should take the time to register and make their thoughts known.

The Clerk reminded Members and Residents that a public event would be held on the 28th July at the Scout Hut in Whyke Road, Chichester between 2pm and 8pm.

**33-17 Correspondence – Not previously circulated: -**

There were none.

**34-17** **Reports**:

1. **Play Area and Playing Field**. – The Clerk reported that he had signed the contracts with the play equipment supplier and installation should start the week commencing 18th September.

An inspection by RoSPA had been carried out on the Play Park and had reported that the risk attached to the Play Area was medium with the majority of the equipment receiving a low risk assessment.

1. **Village Green and Pond. –** There was nothing to report.
2. **Condition of Village Ditch/Drain Network.** – Currently there was no water in the ditches.
3. **Communication Working Groups** – The end of the year newsletter would be produced with more information and potentially a press release on the new equipment in the play park.
4. **Community Resilience: -** The weekly newsletter review had been completed for WSCC Fire and Rescue.

Cllr Hamilton said that there was to be a workshop for all CDC Councillors concerning this topic.

1. **Other –** Cllr Hamilton proposed a vote of thanks to the Clerk for the work he had carried out on updating the Play Equipment which was seconded and **resolved.**

**35-17 Reports of meetings attended by Councillors; -**

Cllr Richardson reported that he had attended a Village Hall Trust Meeting as the Councils Representative during which the enlargement of the Hall was discussed, as was the ‘kick wall’ and its location and position.

Cllr Pocock said that he had attended two meetings. The first being the meeting concerning the A27 headed up by the Leader of WSCC. The second a meeting at which the Chief Inspector responsible for the tasking of PCSO’s outlined their duties and how they would be used rather more pro-actively than they had in the past.

**36-17 Items for inclusion on the next agenda:**

There were none.

**37-17 Date of Next Meeting:**

**The next meeting of the Parish Council will be held on the**

**18th September 2017 at 7pm in Birdham Village Hall**

There being no further business to discuss the meeting was declared closed at 8.20pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman

**Annex a.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | | |  |  | Agenda Item 6i | |
|  |  |  | | | **Birdham Parish Council** | | |  |
|  |  |  | | |  |  |  |  |
| **Financial Statement as at 17th July 2017** | | | | | |  |  |  |
|  |  |  | | |  |  |  | £ |
| Bank Accounts as at 1st April 2017 | | | | |  |  |  | 77557.83 |
| Receipts to date | |  | | |  |  |  | 26453.12 |
| Expenditure to date | |  | | |  |  |  | 17143.71 |
|  |  |  | | |  | **Balance** |  | **86867.24** |
| **Represented by;** | |  | | |  |  |  |  |
| Current Account (Barclays Community A/c) | | | | | |  |  | 19683.94 |
| Deposit Account (Barclays Premium Business A/c) | | | | | | |  | 60280.18 |
| National Savings | |  | | |  |  |  | 6903.12 |
|  |  |  | | |  | **Total** |  | **86867.24** |
| **Less** |  |  | | |  |  |  |  |
| Reserve @ 50% of Precept | |  | | |  |  |  | 21063.13 |
| Loan Reserve for half year | |  | | |  |  |  | 8591.04 |
| Outstanding Cheque/s - | |  | | |  |  |  |  |
|  |  |  | | |  |  |  |  |
|  |  |  | | |  | **Total** |  | **29654.17** |
| **Ringfenced Funds** | |  | | |  |  |  |  |
| Op Watershed | |  | | |  |  |  | 1622.85 |
| NHB |  |  | | |  |  |  | 7000.15 |
| Culvert Maintenance | |  | | |  |  |  | 2500.00 |
| Catchment pond improvement fund | | | | |  |  |  | 3000.00 |
|  |  |  | | |  | **Total** |  | **14123.00** |
|  |  |  | | |  |  |  |  |
| **Available Funds** | |  | | |  | **Total** |  | **19362.19** |
|  |  |  | | |  |  |  |  |
| **Signed** | David J Siggs | | | | |  |  |  |
|  | **Clerk to the Council** | | | |  |  |  |  |
|  | **17th July 2017** |  | | |  |  |  |  |
|  |  |  | | |  |  |  |  |
| **Payments to be considered** | | | | |  |  |  |  |
|  |  |  | | |  |  |  |  |
| B Geary (Litter Picking) | |  | | |  |  |  | 140.00 |
| Clerks Expenses (Telephone, postage etc) | | | | | |  |  | 44.79 |
| M H Kennedy & Son Ltd | | |  |  |  |  |  | 466.80 |
| A Dover (Grass/bus shelters) | | | | |  |  |  | 124.00 |
| Playsafety Ltd (RoSPA Play Area Inspection) | | | | | |  |  | 88.20 |
| Playdale Playgrounds Ltd (New Equipt Deposit) | | | | | | |  | 13088.81 |
| WSCC (Lighting Maintenance) | | | | |  |  |  | 930.64 |
| SSE (Street Lighting Electricity) | | | | |  |  |  | 211.12 |
| SafetySigns4Less (Signs for play park) | | | | | |  |  | 42.48 |
| PWLB (Loan Repayment) | |  | | |  |  |  | 8591.04 |
|  |  |  | | |  | **Total** |  | **23727.88** |